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# United States Department of the Interior

OFFICE OF THE SECRETARY  
WASHINGTON, D.C. 20240

DEC 28 1977

## Memorandum For

The Secretary of State  
The Secretary of the Treasury  
The Secretary of Commerce  
The Secretary of Energy  
The Administrator, Environmental Protection Agency  
The Administrator of General Services  
The Director of the National Science Foundation  
The Assistant to the President for National Security Affairs  
The Chairman of the Council of Economic Advisers  
The Special Representative for Trade Negotiations  
The Chairman of the Council on Environmental Quality  
The Director of the Office of Management and Budget  
The Director of the Office of Science and Technology Policy

From: CECIL D. ANDRUS

Subject: Preliminary Steps for the Interagency Review of Nonfuel Minerals Policy

In his Issue Definition Memorandum of December 12, 1977, Stu Eizenstat notified you that the President has directed a major interagency review of nonfuel minerals policy to be conducted under the procedures of the Domestic Policy Review System. I have been designated as Chairman of the Policy Coordinating Committee (PCC) for purposes of this effort.

In order to acquaint you better with the new Domestic Policy Review System and the overall plan and procedures for this review, Stu and I have scheduled the first meeting of the PCC from 9:15 a.m. to 10:45 a.m. January 18, 1978, in the Roosevelt Room of the White House. Because of space limitations, attendance must be limited to no more than two people from each agency. The purpose of the remainder of this memorandum is to solicit your assistance with the immediate steps which must be taken to assure the review proceeds expeditiously.



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Review of Management Plan

The Issue Definition Memorandum requires preparation of a Project Management Plan for approval by the Policy Coordinating Committee within six weeks of the date of initiation of the review. As Chairman of the PCC, I am forwarding with this memorandum a preliminary draft of the Management Plan to you for review and comment. This draft Plan has been prepared by the Interior Department and the Office of Science and Technology Policy, with the assistance of the Domestic Policy Staff and the Office of Management and Budget. It is organized in two major sections:

1. The overall approach for organizing and conducting the review in Chapters I-II, and
2. Based on this overall approach, illustrative but incomplete versions of the work plans for each interagency working group in Chapters III-X.

The effort required to complete this Plan for consideration and approval by the PCC will be difficult, and requires that our organizations work together closely and expeditiously. I would like to request that you review chapters I and II of the enclosed draft Plan and submit your comments to me by January 6, 1978. Please include with your comments the name of a contact person from your agency.

Agency Work Plan

The substance of the review will be conducted by eight interagency working groups, each of which is tentatively described in chapters III through X. Agencies charged with leading and executing the responsibilities of these working groups should devote substantial effort to revising these chapters and preparing final work plans. Please note that chapters III-X are not intended to limit either the scope or nature of the subjects for which you have lead responsibility or your thinking in preparing final work plans to address these subjects. These draft chapters merely reflect the general type and nature of information we believe is required for the PCC and the PCC staff to plan and manage the required interagency activities. Revised, detailed work plans for these chapters should be completed by January 20, 1978. My staff will be available to assist you in preparation of these plans. At your earliest convenience, please provide us with the name of the person charged with the policy responsibility for your working group.

PCC Staff

To assist me in carrying out this review, I am establishing a small staff reporting through the Assistant Secretary for Energy and Minerals, Joan Davenport, to the PCC. Comments and all revised work plans should be submitted to her office.

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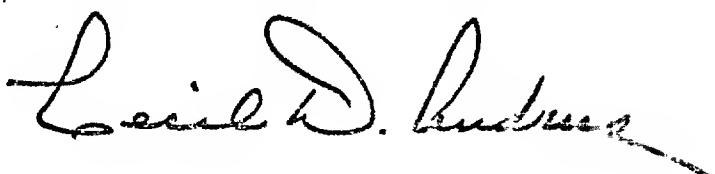
The draft Management Plan calls for each lead agency to detail one person to work on this PCC staff. May I therefore request that you give us the names and backgrounds of appropriate staff people from whom this person could be selected.

Minerals Review Committee

A Minerals Review Committee will be established to conduct the commodity-specific analysis required in the review. As the draft Management Plan suggests, this committee should be an interagency effort, drawing upon the minerals expertise from eight Executive agencies. May I ask that these agencies nominate an individual to serve on this committee. Your representative should have the ability to draw upon other experts in your agency as appropriate.

Please contact the Office of the Assistant Secretary for Energy and Minerals (343-2186) if you have questions concerning this review.

Attachment



cc: The Secretary of Agriculture  
The Secretary of Labor  
The Secretary of Housing and Urban Development  
The Secretary of Transportation  
Director of Central Intelligence  
The Chairman of the Federal Trade Commission  
The Chairman of the Interstate Commerce Commission

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*ph.*

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